

Message

From: Glenn, Trey [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C1F10FEC3149420597E6581C2586E25E-GLENN, ONIS]
Sent: 11/8/2018 2:22:08 AM
To: Jenkins, Brandi [Jenkins.Brandi@epa.gov]
CC: Ashbee, Blake [ashbee.blake@epa.gov]
Subject: Re: Final All Employees Memo

Looks good to me.

Sent from my iPhone

On Nov 7, 2018, at 7:49 PM, Jenkins, Brandi <Jenkins.Brandi@epa.gov> wrote:

FYI

Brandi Jenkins, Special Assistant
Office of the Regional Administrator
U.S. Environmental Protection Agency- Region 4
Office: 404-562-9124
Cell: 678-575-2148

Sent from my iPhone

Begin forwarded message:

From: "Eubanks, Kristy" <Eubanks.Kristy@epa.gov>
Date: November 7, 2018 at 4:55:52 PM EST
To: "Walker, Mary" <walker.mary@epa.gov>, "Jenkins, Brandi" <Jenkins.Brandi@epa.gov>, "Jones-Johnson, Shea" <Jones-Johnson.Shea@epa.gov>
Subject: Final All Employees Memo

This is what the final version of the email looks like and the working link. It will be sent out to all employees at 12:30pm tomorrow. Only a few of us have access to the Region 4 Realignment SharePoint Site today. That will go live for everyone at 12:30pm as well.

<image001.jpg>

Good Afternoon,

I am writing to provide you with an update on our region's plan to establish a standard organizational structure for EPA's regional offices. Throughout this effort, the agency's guiding principles have been to increase coordination between EPA's National Programs and their regional counterparts; improve the consistent implementation of EPA regulations and policies; allow for better resource allocation; enhance operational excellence; and provide greater transparency for EPA's customers. When the regional office organizationally aligned consistently, we will be better able to streamline decision-making for accountability and performance, allowing us to better carry out our mission.

Today, I am pleased to share more information about our region's proposed realignment with you. We have set up a [Region 4 Realignment SharePoint Site](#) with copies of our proposed organization charts and each division's functional statement. As you study our proposed structure, you will immediately notice that every division of the region is touched by the realignment with the exception of the Gulf of Mexico Program. A number of programs and functions will move from one organizational unit to another. Our aim throughout this process is to provide you with information as soon as it is final and available. Towards this end, we will have an All Hands meeting at 1:30 p.m. today to discuss the realignment. Additionally, today those individuals identified in the realignment package as being realigned to another division or new supervisor will receive an email with individual information. We have scheduled meetings today for individuals who are being moved to a new division to discuss the realignment process. Additionally, organizational charts displaying our new structure, including employee names, will be posted to the SharePoint site later this afternoon. Finally, each division, to include new divisions, will have All Hands meetings next week to discuss the division's new organizational structure.

In addition, the Agency is sharing the proposed realignment package with Congress and the Unions. We will continue to use EPA's [intranet site](#) to keep you informed on the status of this effort. The site contains information about the new organizational structure, a Frequently Asked Questions section that will be updated periodically, and a link to an email box if you have questions about the regional realignment.

As this process proceeds, I will continue to keep you informed about our progress in advancing this effort. Always, thank you for your commitment to the Agency and its mission. Each of you is vital to the protection of human health and the environment. I appreciate all the great work you carry out every day.

Trey